

# *Haddenham Social Centre*

*Village Hall User Group Committee*  
*HP17 8EE*

Chairman:  
Mr. R. J. Heydon  
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Tel: 07717 047039



Secretary  
Mrs.S. Parkinson  
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Dear Member

May 2016

The Annual General meeting of the above committee will take place on Wednesday 25<sup>th</sup> May 2016, in The Day Centre Lounge at 8.00 pm.

We hope that you or someone from your organization will be able to attend this meeting.

Yours Sincerely

S. Parkinson (Mrs)  
Secretary/Treasurer

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## AGENDA

1. To record and receive apologies
2. To approve minutes of the AGM held on Wednesday 27th May 2015
3. Matters arising from the minutes
4. Chairman's Report
5. Independent Financial Adviser Report
6. Election of User Group Executive
7. Hire Charges
8. Any Other Business
9. Date of next Meeting

## *HADDENHAM SOCIAL CENTRE USER GROUP COMMITTEE*

Minutes of The Meeting AGM held on Wednesday 27<sup>th</sup> May 2015

1. Members present, Mr I Parkinson (Vice Chairman), Mr J. Lovell, Mrs M Aston, Mrs S Geenes, Mrs L Bamford, Mr J Wheeler, Mrs S Young, Mrs J Marshall, Mrs M Law, Mrs A East, Mrs K Wallis, Mrs G Watson, Mr T Belgrove, Mrs B Bonnage, Mrs P Faulks, Mrs S Leaver, Mrs V Young, Mr A Watson and Mrs C Jeffery

Apologies – Mr S Munro & Mr J Heydon

2. Minutes of the meeting held on Wednesday 28th May 2014 were approved by those present and signed by The Vice Chairman as a true record of the meeting.
3. Matters arising from the minutes-  
Margaret Aston thanked Stuart Munro and Graham Oliver for doing the signs around the village hall.
4. Chairman's Report – The Chairman's report was sent out in advance of the meeting. The following points were raised:-
  - (a) Day Centre – Is there any more news on the use of Day Centre room by Bucks County Council- No news to date.
  - (b) Children's Centre – Kim from The Children's Centre stated that things will carry on as before with the new ownership if there is any change she will let us know.
5. Independent Financial Adviser Report - Jeremy Lovell explained the accounts and stated that they were looking positive, lettings were slightly up on last year and there were no bad debts.  
The adoption of the accounts was proposed by John Wheeler and seconded by Pat Foulks.
6. Election of User Group Executive – The existing Committee have all confirmed that they would re-stand and Tony Belgrove was proposed and seconded by Sue Geenes. Tony accepted and was welcomed on board.
7. Hire Charges – Hire charges were increase by £1.00per hr from 1<sup>st</sup> September 2014, and it was agreed by all that they would remain the same this year with no increase.

8. Any Other Business:-

- (a) Microwave – It was suggested that a new microwave be purchased for the main hall kitchen – This was agreed and The Secretary would liaise with Age Concern.
- (b) Fire risk assessment – The Vice Chairman reminded everyone that they needed to let the secretary know of the age and an approximate number of attendants to their functions.

9. Date of next meeting

User Group – Tuesday 20<sup>th</sup> October 2015

AGM – Wednesday 25<sup>th</sup> May 2016

There being no further business, the Chairman thanked everyone for coming and declared the meeting closed at 8.30 pm

The Committee sent their best wishes to The Chairman and wished John a speedy recovery

Chairman – 25<sup>th</sup> May 2016

User Group Executive Committee

John Heydon – Chairman - Ceilidhs

Ian Parkinson -Vice Chairman – Roller Skating & Hirer

Margaret Aston - Parish Council Representative

John Wheeler – Banks Park Charity Representative

Linda Bamford – Thursday Club

Sue Geenes – Elected Village Member

Tony Belgrove – Café plus